



Temporary Outreach Coordinator

At Sage, a powerful sense of mission influences everything we do. We want every Edmonton senior to live a full and healthy life, to do as much as they can, as well as they can, for as long as they can. To do this well, to strive to be the best we can be at it, we need great people who are eager to join that mission.

Sage is currently accepting applications from **Registered Social Workers** with experience providing support, assistance, information and referrals to older adults addressing their basic, social and emotional needs. This position assists the older adult in becoming familiar with housing options and works closely with all other internal programs. This position helps older adults prioritize their needs and make informed referrals as necessary. In addition, this position will assist older adults with complex needs and offer supports to older adults with hoarding behaviours.

As a **Registered Social Worker**, the successful candidate will adhere to the Social Work Code of Ethics and be a member in good standing with the A.C.S.W.

This is a temporary position to February, 2019.

For a complete job description please visit **www.MySage.ca**

Please submit a resume by **September 28th, 2018** to:

Beth Mansell
Sage
15 Sir Winston Churchill Square
Edmonton AB T5J 2E5
Fax: 426- 5175
Email: hr@MySage.ca

While we appreciate all applications, only candidates selected for an interview will be contacted.
No phone calls please.

POSITION DESCRIPTION

Position: Outreach Coordinator - Temporary

Program: OUTREACH SERVICES AND THIS FULL HOUSE

Reports to: Manager Outreach and This Full House Program

Date Approved: July 2018

This temporary position is responsible for providing follow up and outreach services addressing the social and emotional needs of older adults through assessment, support, connecting to resources, advocacy, and identification of system gaps, engaging community to fill those gaps. This position is also responsible for developing and providing individual and group support that addresses the social, emotional and practical needs of older adults experiencing challenges due to hoarding behaviors. The Social Worker will be a member in good standing with the A.C.S.W.

RESPONSIBILITIES:

Area of Responsibility	Tasks
Direct Services	Follow up services: <ul style="list-style-type: none">• Provide comprehensive assessments;• Provide support to seniors who are frail and/or isolated and/or having difficulty with a life transition;• Provide follow up support to seniors experiences challenges due to hoarding behaviors;• Establish case plans that are client centered and holistic;• Monitor and evaluate appropriate case plans at regular intervals to assess changing intervention needs;• Provide necessary referrals both within Sage and in the community;• Coordinate the organization and delivery of services for seniors with unmet needs;• Assist seniors in identifying barriers to accessing resources and support them in overcoming these;• Advocate on behalf of clients where needed;• Schedule appointments with clients in office or in their homes, depending on the individual's needs;• Assist with form filling as required;• Attend monthly case management meetings;• Work within a team environment to assist with challenging

	<p>cases.</p> <p>Outreach services:</p> <ul style="list-style-type: none"> • Seek out seniors at risk and provide supports for their identified needs; • Collaborate with other agencies and professionals for the benefit of the client; • Identify gaps in service; • Advocate for system change; • Organize and deliver public education as required; • Participate on internal and external committees as required including the Interagency Outreach Workers Network and the Hoarding Coalition.
Volunteer Coordination	<ul style="list-style-type: none"> • Assist in the co-ordination, training, and supervision of volunteers involved in Outreach services; • Provide on-going support, encouragement and recognition to volunteers in Outreach Services; • Assist with the annual volunteer appreciation events.
Planning and Program Development	<ul style="list-style-type: none"> • Maintain statistical data; • Ensure all data entry kept up to date; • Provide reports regarding programs as required; • Identify opportunities for improving and supporting older adults in need of specialized support services; • Assist in the development and implementation of support groups and other related services as required; • Keep abreast of current resources for seniors; • Keep up to date on development/research in the field of gerontology and hoarding.
Other Duties	<ul style="list-style-type: none"> • Other duties as assigned/required; • Participate in planning and implementation of workshops, conferences and special events within a team environment.

QUALIFICATIONS

- Registered Social Worker with the ACSW, College or University prepared.
- Be able to provide a Criminal Record Check that is free of criminal convictions

SKILLS and EXPERIENCE

- Experienced in community-based in case management.

- Program development and implementation experience;
- Able to demonstrate a good understanding of the needs of older people;
- Knowledge of community resources and services related to older people;
- Knowledge of current research and best practices related to addressing hoarding;
- Self-motivated and able to work as part of a team.
- Excellent communication skills;
- Excellent problem solving skills;
- Familiarity and experience with issues related to senior volunteers;
- Computer literacy, especially Word for Windows and Excel;

HOURS OF WORK

8:30 a.m. to 4:30 p.m. with a 1 hour unpaid lunch break, unless otherwise advised or participating in the Compressed Work option.

SALARY LEVEL

Base rate \$42,448 per year.

Salary level will be based on assessment of the successful candidate's education, skills, previous experience and other factors.